#### **Q:** What is the registration fee for?

A: The registration fee is collected to cover costs incurred while planning the reunion.

#### Q: How did you come up with the amount for the registration fee?

A: We estimated the cost and divided it by the number of expected guests then added a few dollars to create a surplus.

Cost projections and pricing analysis based on data from prior reunions:

\$90 (Over 11) \$45 (5 to 11) Free (0 to 4 & 80+)

#### **Projected Registration**

Over 11	130	\$ 11,700.00
5 to 11	30	\$ 1,350.00
0 to 4 & Over 80	10	\$-
	170	\$ 13,050.00

#### **Projected Misc. Income**

•								
Donations	\$	500.00						
Fundraisers (actual)	\$	\$ 2,500.00						
	\$	3,000.00						
	\$	16,050.00						
Projected Expenses								
Awards/Gifts	\$	1,500.00						
Banquet/Meeting								
Rooms	\$	6,800.00						
Mailings	\$	500.00						
Supplies	\$	250.00						
Logo/Shirts	\$	2,500.00						
Other (bbq, etc)	\$	1,500.00						
	\$	13,050.00						

\$ 3,000.00

Chart summary: 13,050.00 divided by 170 = 76.76 per person

#### Q: Why is the registration fee more this year than in the past?

A: In the past, we have never charged a fee that actually covered all of the expenses and committee members had to rely on large donations or actually covered the costs themselves to pay for the reunion expenses in totality.

2010		2013		Difference
Plane Tickets	1,995.00	Plane Tickets	-	(1,995.00)
Resort	1,247.40	Resort	747.35	(500.05)
Hotel Transfer	105.00	Hotel Transfer	-	(105.00)
Registration	210.00	Registration	360.00	150.00
Food	100.00	Food	300.00	200.00
Gas	-	Gas	200.00	200.00
	3,657.40		1,607.35	(2,050.05)

2010 and 2013 Reunion - cost comparison model\*

\* This example is using actual expense numbers in USD incurred in 2010 and projected in 2013 for a family of 5 traveling from Atlanta Georgia to both venues. This example is used to demonstrate the fact that although the reunion registration fee will be higher in 2013, the overall reunion expense for most families will be considerably less.

Please note that family members who live in South Florida may not incur a resort expense at all.

Family members who will travel by plane will have considerably less savings; however we are confident that the reduced resort rate will also cause those family members less out of pocket expense than prior reunions.

#### Q: Why did the Committee choose the Newport Beachside Hotel & Resort?

A: Accommodations and affordability.

#### Q: Is this a 5 Star Hotel?

A: No.

#### Q: I prefer not to stay at the Newport Beachside Hotel & Resort. Do I have to stay there?

A: No. If you have other accommodations you can still join us in activities held at the resort. Please be prepared to pay the special discounted valet parking rate of \$10 per day or \$5 for self parking when you arrive at the property.

#### Q: I am coming from out of town, which airport should I fly into?

A: Ft. Lauderdale (FLL) is approximately 15 minutes from the Hotel and Miami (MIA) is approximately 25 minutes from the hotel.

#### Q: What accommodations are being made to get us to and from the airport?

A: We have not contracted with a particular shuttle company this year. However, the hotel has recommended a company called, American Eagle. To use this shuttle service, please call 305 725-6026 and speak with Carlos Velez. He charges \$50 (one way) for 1-5 passengers from Ft. Lauderdale and \$65 (one way) for 1- 5 passengers from Miami Airport. Your other alternatives are to have a family member pick you up or simply hail a cab (which ever is best for you).

## Q: It is my understanding that a couple of event will not take place at the hotel? I will not be renting a car, how will I get from one place to another?

A: The committee will be taking care of your transportation needs via shuttle service. Please make sure that you check the box on your registration form that states "*Please check here if you will need shuttle service to and from offsite reunion events.*" Checking this box will give us an idea of how many people we will need to accommodate. (only for guests of Newport Beach)

## Q: I do not want to pay my registration fee online, who should I make my check out to and where do I send my registration fee?

A: Please make checks payable to Hibbert Family Reunion and mail payments to 2416 Miller Oaks Circle Decatur, GA 30035.

#### Q: Can I pay my reunion fee with currency other than US dollars?

A: Yes, however if you are mailing payment, please send US currency only.

You can register online by going to <u>www.hibbertfamily.com</u> and clicking on the family reunion link. We are using merchant services offered through PayPal. Foreign currency payments through PayPal will be converted at the current exchange rates.

#### Q: If I register online do I still have to mail the registration form?

A: Yes, the registration form has information needed for planning purposes. You can mail it to 2416 Miller Oaks Circle Decatur GA 30035 or email your completed form to hibbertg@bellsouth.net.

# Q: It is my understanding that each year we go on a family excursion. Have you finalized the excursion yet? Is the excursion included in the registration fee?

A: As of the date of the FAQ's we have not yet finalized the family excursion. The family excursion is not covered by the registration fee and has always been an optional event. The committee will work diligently on creating an event that is affordable and inclusive of the majority of the family.

#### Q: Can I stay at the hotel before or after the reunion at the same price?

A: Yes. Rates will be extended for three days before and after the reunion.

### **Q:** What are the deadlines associated with the reunion?

A:

- April 15, 2013 Reunion registration fee\*
- June 1, 2013 The Descendants of Solomon and Elizabeth Scholarship Application
- June 26, 2013 Hotel registration deadline

\* The registration deadline can (and has always been) flexible but the committee has chosen this deadline for strict planning purposes. **PLEASE** try your best to meet this deadline.

### Q: How often will we have reunions?

A: We will hold reunions triennially (3 year intervals). Future reunions will be organized based on your response and suggestions for improvement.

#### Q: How can I be involved with organization of the reunions?

A: You may join a reunion committee on a voluntary basis. You can state that you would like to be involved on your reunion survey. Please keep in mind that planning involves a lot of your time.

#### Q: Who is invited?

A: All family of Solomon and Elizabeth Hibbert including spouses, partners and friends.

#### Q: Can I bring a friend to the reunion?

A: Yes, please list and pay for friends on your reunion registration form.

#### Q: What are some of the activities?

A: The Family Banquet, Memorial Service, Family Olympics, Family Excursion, Family Portrait, "Hibbert Idol".

## Q: I've already paid the reunion fee and found out that I cannot attend. Can I receive a refund?

A: Your contributions will be used to create a family fund that we will use for this and future events. Even if you don't come, you will still receive your t-shirt.

#### Q: What does the committee do with money from fundraisers?

A: Surpluses and fundraiser money is maintained in an account under the name "Hibbert Family". These funds will be allocated towards the FUND, FOUNDATION or TRUST.

### **Q:** What is the Hibbert Family Fund?

A: The Hibbert Family Fund is a general fund with the distinct purpose of assisting with planning family events and supporting family endeavors. We will use these funds to defray the cost of planning family functions, assist in our genealogy search or more broadly, begin family projects for mutual family benefit.

#### **Q:** What is The Hibbert Family Trust?

A: The Hibbert Family Trust will fund grants and scholarships to family members.

#### **Q:** What is The Hibbert Family Foundation?

A: The Foundation will support our families humanitarian and good will efforts.

#### Q: Can non committee members see how our money is being used?

A: Yes. We will be providing family members annual statements beginning with January 2014. Quarterly statements will be <u>emailed</u> beginning in April 2013.

For answers to additional questions that you may have or to discuss any one of these issues, please visit <u>http://www.hibbertfamily.com/contact-us</u> or email us at <u>hibbertg@bellsouth.net</u>

For up to date reunion information, including a copy of the reunion itinerary (when available) please go to RISING 2013 underneath the "Family Reunion" tab at <u>www.hibbertfamily.com</u>.